

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
EXECUTIVE COMMITTEE**

DRAFT MEETING MINUTES

DATE: December 13, 2018

LOCATION: Salem Civic Center, Parlor C

Members Present

Steve Simon, President
Dale Wagoner, Vice President
Rob Logan, Exec. Director (non-voting)
Joe Trigg, Secretary
Joe Coyle, Treasurer
Mike Jefferson
Valerie Tweedie

Staff Present

Guests Present

TO ORDER

President Steve Simon called this regular meeting of the Board of Directors to order at 1:30 PM. The executive director reviewed the proposed agenda for the board of directors meeting to be held immediately following the executive committee meeting.

The following items from the board agenda were discussed in preparation for the board meeting:

Progress on protocols – Rob Logan briefed the Committee on a recent meeting with Dr. Stanley. A plan to roll out the 2019 protocols has been developed and sent to Dr. Lane. Further details will be presented to the full board at its upcoming meeting.

The major re-write to the council’s Employee Handbook is complete. The final draft was sent to the board on October 29. It will be presented to the board for consideration for adoption at today’s meeting.

The nominating committee’s report was sent to the board along with the board agenda packet. Election of directors with expiring terms and officers will take place at today’s meeting of the board.

Proposed bylaw amendments were circulated to the board with notice as required. These changes will be considered by the board at today's meeting.

Being no further business, the meeting was adjourned at 2:00 PM.

/s Robert Logan, Executive Director