

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL  
EXECUTIVE COMMITTEE**

**DRAFT MEETING MINUTES**

**DATE:** June 10, 2021

**LOCATION:** Salem Civic Center with a Virtual Meeting Option

**Members Present**

Joe Trigg, President  
Carey Harveycutter, 5<sup>th</sup> PD at-large  
Val Tweedie, Treasurer  
Kris Shrader, 12<sup>th</sup> PD at-large  
Matt Rickman, Secretary  
Joe Coyle, 4<sup>th</sup> PD at-large  
Steve Simon, Executive Director

**Staff Present**

Rob Logan

**Guests Present**

Chris Vernovai, Virginia OEMS

**TO ORDER**

President Joe Trigg called this regular meeting of the Executive Committee to order at 1:30 PM. The president opened the meeting with a review of the agenda for the upcoming board meeting.

**SECRETARY'S REPORT**

Minutes have been distributed to the members via the board's agenda web page.

**TREASURER'S REPORT**

**YTD Report:** Treasurer Val Tweedie will present the YTD Treasurer's Report. She noted that all accounts were within expectations.

**REPORTS AND ACTION ITEMS**

**Executive Committee**

Employee Health Briefing – Simon provided an update of the current increases to the employee health insurance premiums. The increase was 2.84% which was much less than the budgeted amount of 10%. No action required.

Financial Investment Briefing – Simon provided an update of a recent meeting he had with the Council's financial advisor and a review of the account. No action required.

Wireless Phone Connectivity Briefing – Simon provided update on the transition of the Council's DUNS number to a new designation which will allow the Council to enter into the federal contract with Verizon which will reduce fees, provide unlimited data, and allow for staff phones to be cycled every year if needed. No action required.

**Medical Direction**

Simon provided an update about the Council's current Medical Director (Dr. Lane). As of now no change is required and Simon will seek a contract modification with OEMS to provide for compensation for the OMD position starting July 1, 2021 if approved by OEMS.

**Performance Improvement Committee**

The committee had general discussions however no action was taken as the migration from Image Trend to ESO has delayed the ability to review accurate data.

**EMS Operations – MCI Planning:** Mike Garnett will report on MCI planning efforts.

**Communications Workgroup:** No Report however Simon updated that the generator on the Tinker Mountain radio tower station will need repairs which will be split by Botetourt County, Roanoke County and WVEMS

**EMS FINANCIAL ASSISTANCE**

Joe Trigg will report for the EMS financial assistance program.

**EMS ADVISORY BOARD**

Matt Rickman will report as the Advisory Committee did meet in person (hybrid virtual format also). He will reference the OEMS Quarterly Report that was linked on the Board's web page.

**NEW BUSINESS**

***Future Board Meetings:*** The September 10, 2021 Board Meeting will be held at Tanglewood Holiday Inn with a retirement reception for Rob Logan to follow afterwards.

Being no further business, the meeting was adjourned at 2 PM.

Respectfully submitted,

/s Stephen Simon, Executive Director