

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
BOARD OF DIRECTORS**

DRAFT MEETING MINUTES

DATE: June 13, 2013

LOCATION: Vinton War Memorial

Directors Present

Steve Allen
Jim Cady
Joe Coyle
Steve Eanes
Jason Ferguson
Carey Harveycutter
Daryl Hatcher
Mike Jefferson
Rob Logan
Steve Simon
Dallas Taylor
Dale Wagoner
Ford Wirt

Staff Present

Charles Berger
Cathy Cockrell
Gene Dalton
Mike Garnett

Guests Present

Tim Perkins

TO ORDER

President Ford Wirt called this regular meeting of the Board of Directors to order at 5:30 PM.

He introduced guests: Tim Perkins, Virginia Office of EMS

SECRETARY'S REPORT

Ford presented minutes of the last meeting as distributed. He called for any corrections or additions.

Motion was made and duly seconded to approve. **Motion CARRIED.**

TREASURER'S REPORT

Treasurer Harveycutter presented the FY 13 year to-date report (May 31). He noted that all accounts were within expectations. He explained the salary account reflecting a higher-than-budgeted amount being due to some employee PTO buyouts.

Motion was made and duly seconded to receive the reports,. **Motion CARRIED.**

EXECUTIVE COMMITTEE

The Executive Committee met prior to this meeting to review and discuss the agenda items.

The Executive Committee met prior to this meeting, and recommends adoption of the budget as presented.

The Treasurer explained some of the specifics of the FY 2014 budget. Motion was made and duly seconded to accept the reports,. **Motion CARRIED.**

MEDICAL DIRECTION COMMITTEE

Cathy Cockrell and Charles Lane reported for the regional medical direction committee .

Protocol and Drug Box Rollout – Cathy Cockrell reported that the drug box and protocol rollout was complete. Printed protocol manuals are available at any WVEMS office. She also reported that some changes in the OEMS Scope of Practice had been implemented.

Smart Phone Apps – Rob Logan reported that the iOS and Android smartphone protocol apps had been completed and were available for download on both the Apple Store and the Google Play Store.

Allied resources and Pharmacy Workgroups

Charles Berger reported for these workgroups. Neither has met since the last board meeting, but both had been consulted on such issues as drug shortages and updates to the restocking agreement list.

Education Workgroup

Steve Simon and Cathy Cockrell reported for the Education Workgroup, discussing the status of development of a paramedic program. It was noted that there was now some additional information that could make a paramedic program possible. More information will follow, but establishment of the satellite EMT-I program in Franklin County was the priority.

EMS OPERATIONS

Communications Workgroup

Rob Logan reported for the committee concerning the Alleghany radio replacement project. Radios have been installed at both Alleghany County sites. Generator will be installed soon. New radios soon to be installed at Alleghany Regional.

PERFORMANCE IMPROVEMENT COMMITTEE

Trauma and General Performance Improvement Subcommittees

Charles Berger reported for the General and Trauma Performance Improvement Committees. Both met today. Minutes will be available soon.

NSPA

Danielle Lissberger was unable to attend. Rob Logan reported that Danielle would soon be leaving her position.

Diversion Plan has not been updated so same plan is still in place. It will be updated in the coming year by NSPA.

Motion was made and duly seconded to reaffirm the Diversion Plan,. **Motion CARRIED.**

EMS ADVISORY BOARD

Dale Wagoner reported for the State EMS Advisory Board. A written report was provided in the agenda packet.

EMS FINANCIAL ASSISTANCE

Report on current cycle recommended awards was distributed .

NEW BUSINESS

Tim Perkins reported that our next three-year designation from VDH/OEMS had been approved. It would be acted upon by the Board of Health at its next meeting.

PRESIDENT'S REPORT

President Wirt reported 48% of the members in attendance.

STAFF REPORTS

Rob Logan - None

Cathy Cockrell - None

Charles Berger - None

Mike Garnett - None

Gene Dalton - None

OTHER BUSINESS

None

HEARING OF THE PUBLIC

None

Being no further business, the meeting was adjourned at 6:20 PM.

/s Robert Logan, Executive Director

WESTERN VA EMS COUNCIL
UNAUDITED TREASURER'S REPORT
AS OF 5/31/2013

REVENUES	BUDGET	TOTAL	% YTD
STATE GOVERNMENT (OEMS CONTRACT)	416,190	317,483	76.28%
LOCAL GOVERNMENT	120,000	133,332	111.11%
UNITED WAYS	2,000	2,702	135.12%
CONTRIBUTIONS	2,000		0.00%
NSPA/VHHA REVENUE	220,000	301,263	136.94%
DIRECT PROGRAM INCOME (Tuitions, grants, VDH/OEMS)	165,000	147,170	89.19%
DIRECT MRC INCOME	55,000	62,694	113.99%
CISM REVENUE		3,000	
NSPA OFFSET REVENUE (Contract for services)	8,000	17,433	217.92%
RENT INCOME (NSPA)	18,000	16,500	91.67%
INVESTMENT / GAINS/LOSSES	3,000	19,224	640.80%
MISCELLANEOUS/SPECIAL FUNDS			
TOTAL REVENUES	1,009,190	1,020,801	101.15%
EXPENDITURES	BUDGET	TOTAL	% YTD
SALARIES / WAGES (WVEMS)	371,000	376,087	101.37%
PAYROLL TAXES (FICA)	27,203	27,567	101.34%
VEC	450	715	158.93%
403(b) / RETIREMENT	20,250	16,361	80.80%
HOSPITAL / MEDICAL INSURANCE	47,000	41,508	88.32%
LIFE INSURANCE/DISABILITY	10,000	7,763	77.63%
DENTAL INSURANCE	3,400	2,537	74.60%
PROFESSIONAL SERVICES/FEES	8,000	11,230	140.38%
MEDICAL DIRECTION ASSISTANCE	1,000		0.00%
MAINTENANCE / REPAIRS / SERVICE CONTRACTS	2,500		0.00%
OCCUPANCY (Utilities, repairs, NRV rent etc.)	16,000	18,719	117.00%
POSTAL / SHIPPING	2,000	1,370	68.48%
TELECOMMUNICATIONS	10,500	11,347	108.07%
SUPPLIES (ADMIN)	6,587	5,457	82.84%
EQUIPMENT	5,000	2,116	42.32%
INSURANCE	7,500	7,673	102.31%
DIRECT NSPA/VHHA EXPENSE	195,000	276,975	142.04%
DIRECT PROGRAM EXPENSES	150,000	131,338	87.56%
DIRECT MRC EXPENSES	55,000	54,246	98.63%
PRINTING / PUBLICATIONS	14,000	10,238	73.13%
TRAVEL / LODGING	7,000	7,290	104.14%
FUEL/VEHICLE MAINTENANCE	10,000	12,447	124.47%
MEETING SUPPORT	1,200	506	42.15%
DUES / MEMBERSHIP FEES	1,200	875	72.95%
STAFF DEVELOPMENT	9,000	5,674	63.04%
CISM PROGRAM COSTS	2,000	1,343	67.17%
COMMUNICATION SITE RENTAL	8,100	6,990	86.29%
COMMUNICATIONS WIRELINES	7,500	7,199	95.98%
COMMUNICATIONS MAINTENANCE	2,000	2,563	128.17%
COMMUNICATIONS UTILITIES	800	528	66.03%
COMMUNICATIONS INSURANCE	3,000	2,750	91.67%
COMMUNICATIONS EQUIPMENT	5,000		0.00%
TOTAL EXPENDITURES	1,009,190	1,051,412	104.18%

NSPA-VHHA

REVENUES (NSPA ACCOUNTS)	TOTAL
SPECIAL GRANTS / HOSPITAL FOUNDATIONS	136,157
TOTAL REVENUES	136,157
EXPENDITURES (NSPA ACCOUNTS)	TOTAL
SALARIES - NSPA	112,148
PAYROLL TAXES (FICA) - NSPA	7,917
BENEFITS - NSPA	13,232
VEC - NSPA	477
TOTAL EXPENDITURES	133,774

REVENUES (VHHA ACCOUNTS)	TOTAL
VHHA FUNDING	165,106
TOTAL REVENUES	
EXPENDITURES (VHHA ACCOUNTS)	TOTAL
SALARIES - VHHA	112,010
PAYROLL TAXES (FICA) - VHHA	8,096
BENEFITS - VHHA	4,804
VEC - VHHA	238
MISC. - VHHA	18,053
TOTAL EXPENDITURES	143,201

PROGRAM

REVENUE (PROGRAM ACCOUNTS)	TOTAL
OEMS FUNDS - INTERMEDIATE	11,475
OEMS FUNDS - ENHANCED	
OEMS FUNDS - ADJUNCT	1,440
OEMS FUNDS - CARDIAC	
OEMS FUNDS - CT TRANSITION	
OEMS FUNDS - SHOCK TRANSITION	
OEMS FUNDS - ALS CE	560
PROGRAM SERVICE FEES	1,800
PROTOCOL, ETC. SALES	22,605
TEXTBOOK SALES	9,000
CONSOLIDATED TESTING	28,070
DRUG BOX ENTRANCE FEES	2,583
GRANTS & SPECIAL PROJECTS	15,038
SALES - CONSUMER GOODS	
WEB DATABASE	
PROCESSING FEES	
PROGRAM FEES - MONROE HEALTH CENTER	15,268
PROGRAM TUITION - INTERMEDIATE	4,860
PROGRAM TUITION - ENHANCED	
PROGRAM TUITION - ADJUNCT	4,510
PROGRAM TUITION - CARDIC	
PROGRAM TUITION - OTHER	
PROGRAM TUITION - NRVTC	23,118
ID CARD SALES	404
COMMUNITY COLLEGE COURSE REVENUE	6,441
TOTAL REVENUES	147,170

EXPENSES (PROGRAM ACCOUNTS)	TOTAL
CONTRACTS FOR SERVICES (INTERMEDIATE)	12,416
CONTRACTS FOR SERVICES (ENHANCED)	
CONTRACTS FOR SERVICES (ADJUNCT)	1,650
CONTRACTS FOR SERVICES (CARDIAC)	
CONTRACTS FOR SERVICES (SPEC. PROJ.)	
CONTRACTS FOR SERVICES (ALS TEST)	6,813
CONTRACTS FOR SERVICES (CTS)	19,716
CONTRACTS FOR SERVICES (CE WEEKENDS)	
CONTRACTS FOR SERVICES (DRUG TESTING)	2,040
CONTRACT FOR SERVICES (MONROE HEALTH CENTER)	2,175
PAYROLL TAXES (FICA)	3,272
VEC	1,041
RENT - NRV TRAINING CENTER	225
POSTAGE (NRVTC)	73
SUPPLIES (Programs)	2,242
SUPPLIES (CTS)	956
SUPPLIES (ALS TESTING)	318
SUPPLIES (EDUCATION)	1,995
SUPPLIES (NRVTC)	4,261
SUPPLIES (MONROE HEALTH CENTER)	
TEXTBOOKS (EMT-I)	2,024
TEXTBOOKS (ALS)	803
TEXTBOOKS (BLS)	
TEXTBOOKS (ITLS)	1,631
TEXTBOOKS (NRVTC)	8,622
TEXTBOOKS (MONROE HEALTH CENTER)	4,394
EQUIPMENT (BLS)	167
EQUIPMENT (BLS TESTING)	
EQUIPMENT (ALS TESTING)	
EQUIPMENT (EDUCATION)	
EQUIPMENT (NRVTC)	59
INSURANCE	
TRAVEL (MONROE HEALTH CENTER)	236
PRINTING / PUBLICATIONS (EDUCATION)	588
PRINTING / PUBLICATIONS (NRVTC)	
AMLS CERTIFICATES AND CARDS	135
GRANTS & SPECIAL PROJECTS	17,968
DRUG BOX EXCHANGE	9,440
CREDIT CARD DISCOUNT	3,698
MERCHANDISE FOR RESALE	15,149
ID CARD PROGRAM	791
COMMUNITY COLLEGE FEES	6,441
TUITION REIMBURSEMENT - ENHANCED	
TUITION REIMBURSEMENT - INTERMEDIATE	
TOTAL EXPENDITURES	131,338

MRC

REVENUE (MRC ACCOUNTS)	TOTAL
PROGRAM MANAGEMENT - MRC	55,000
COST REIMBURSEMENT - MRC	7,694
TOTAL REVENUES	62,694
EXPENSES (MRC ACCOUNTS)	TOTAL
SALARIES AND WAGES - MRC	37,046
FICA EXPENSE - MRC	2,834
VEC - MRC	238
HOSPITAL MEDICAL - MRC	3,605
DENTAL INSURANCE - MRC	359
POSTAGE - MRC	
TELECOMMUNICATIONS - MRC	1,015
SUPPLIES - MRC	218
PROMOTIONAL - MRC	374
TRAINING SUPPLIES - MRC	1,578
EQUIP-MRC	
TRAVEL/LODGING - MRC	6,091
DUES & MEMBERSHIPS - MRC	
STAFF DEVELOPMENT	792
MEETING SUPPORT - MRC	98
TOTAL EXPENDITURES	54,246

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet

May 31, 2013

ASSETS

Current Assets

PETTY CASH	\$	69.59
FSA CASH		1,806.85
MUTUAL BOARD DESIGNATED		6,145.95
SUNTRUST CHECKING		172,852.63
SUNTRUST PAYROLL		174.40
VALLEY BANK MONEY MARKET		65,478.54
PREPAID EXPENSES		817.33
ACCOUNTS RECEIVABLE		24,759.27
DUE FROM NSPA		48,436.69
INCOME TRANSFER		(2,039.75)

Total Current Assets		318,501.50
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Property and Equipment

Total Property and Equipment		0.00
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Other Assets

FRANKLIN TEMPLETON		107,861.70
COMMUNICATIONS EQUIPMENT		51,757.66
MISCELLANEOUS EQUIPMENT		324,667.24
OFFICE EQUIPMENT		41,879.86
BUILDING		175,223.00
LAND		201,600.00
BLDG. IMPROVEMENTS		64,232.94
GENERATOR BUILDING & EQUIPMENT		11,402.25
ACCUMULATED DEPRECIATION		(274,598.97)

Total Other Assets		704,025.68
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Total Assets	\$	1,022,527.18
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LIABILITIES AND CAPITAL

Current Liabilities

ACCOUNTS PAYABLE	\$	2,195.22
CLEARING ACCT (UNCASHED CHECK)		290.00
ACCRUED SALARIES		28,590.10
SALES TAX PAYABLE		89.47
FLEX SPENDING ACCOUNT-MEDICAL		1,579.73
FLEX SPENDING ACCT-DEPENDENT		1,269.29
DEFERRED REVENUE		5,415.18

Total Current Liabilities		39,428.99
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Long-Term Liabilities

Total Long-Term Liabilities		0.00
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Total Liabilities		39,428.99
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Capital

FUND BAL. UNRESTRICTED		707,162.00
FUND BAL. UNRESTRICTED DES.		55,036.00

Unaudited - For Management Purposes Only

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet

May 31, 2013

RETAINED EARNINGS	143,065.62	
FUND BALANCE TEMP. RESTR.	20,374.00	
Net Income	<u>57,460.57</u>	
Total Capital		<u>983,098.19</u>
Total Liabilities & Capital	\$	<u><u>1,022,527.18</u></u>

WVEMS ADOPTED BUDGET FY 2013 and PROPOSED FY 2014

	Budget 12-13 Adopted	Actual 12-13 Projected	Budget 13-14 Proposed	\$ Difference FY 14 vs 13	% Difference FY 14 vs 13
REVENUES					
State Government (OEMS Contract)	416,190	423,310	433,450	17,260	4.15%
Local Government	120,000	133,332	130,000	10,000	8.33%
United Ways	2,000	3,000	2,000	0	0.00%
Contributions	2,000	0	1,000	-1,000	-50.00%
NSPA/VHHA Program Revenue	220,000	325,000	325,000	105,000	47.73%
MRC	55,000	64,000	55,000	0	0.00%
Direct Program Income (tuitions, grants, VDH/OEMS)	165,000	150,000	170,000	5,000	3.03%
NSPA Offset Revenue (Contract for services)	8,000	20,000	8,000	0	0.00%
Rent income (NSPA)	18,000	18,000	18,000	0	0.00%
Interest/Investment	3,000	22,000	15,000	12,000	400.00%
TOTAL REVENUES	1,009,190	1,158,642	1,157,450	148,260	14.69%
EXPENSES					
Personnel					
Salaries/Wages (WVEMS)	371,000	382,000	387,000	16,000	4.31%
Payroll Taxes (FICA)	27,203	29,223	29,606	2,403	8.83%
VEC	450	750	750	300	66.67%
403(b) Thrift	20,250	18,000	19,350	-900	-4.44%
Hospital/Medical Insurance	47,000	45,500	51,300	4,300	9.15%
Life/ADD/Disability	10,000	8,500	10,000	0	0.00%
Dental Insurance	3,400	2,800	3,600	200	5.88%
Staff Services Total	479,303	486,773	501,606	22,303	4.65%
Non-Personnel					
Professional Services/Fees	8,000	11,230	8,500	500	6.25%
Medical Direction Assistance	1,000	0	1,000	0	0.00%
Maintenance/Repairs/Service Contracts	2,500	0	2,000	-500	-20.00%
Occupancy (Utils, cleaning, maint, etc.)	16,000	20,000	18,500	2,500	15.63%
Postal/Shipping	2,000	1,450	2,000	0	0.00%
Telecommunications	10,500	12,500	12,500	2,000	19.05%
Supplies (Admin)	6,587	6,000	7,044	457	6.94%
Equipment	5,000	2,400	4,000	-1,000	-20.00%
Insurance	7,500	7,673	8,000	500	6.67%
Direct Program Expenses	150,000	140,000	150,000	0	0.00%
NSPA/VHHA Program Expenses	195,000	325,000	325,000	130,000	66.67%
MRC Expenses	55,000	64,000	55,000	0	0.00%
Printing/Publications	14,000	12,000	4,000	-10,000	-71.43%
Travel/Lodging	7,000	7,500	7,000	0	0.00%
Vehicle Fuel/Maintenance	10,000	14,000	14,000	4,000	40.00%
Meeting Support	1,200	650	1,200	0	0.00%
Dues/Membership Fees	1,200	875	1,200	0	0.00%
Staff Development	9,000	7,500	9,000	0	0.00%
CISM Program Costs	2,000	1,500	2,000	0	0.00%
Radio Systems					
Site Rental	8,100	8,100	8,100	0	0.00%
Telephone Wirelines	7,500	7,500	7,500	0	0.00%
Maintenance	2,000	2,600	2,000	0	0.00%
Utilities	800	650	800	0	0.00%
Insurance	3,000	2,750	3,000	0	0.00%
Equipment	5,000	5,000	2,500	-2,500	-50.00%
Reserve for Capital (Bldg Maint, Grant match for Communications & Training Equip)				11,480	
TOTAL EXPENSES	1,009,190	1,147,651	1,157,450	148,260	14.69%
Projected transfer to reserve for capital		10,991			

AGENCY	ITEM	WVEMS Exec Cmtte Score	FARC Score	Amount Requested	Amount Awarded (SUGGESTED)	Comments
Floyd County Lifesaving & First Aid Crew	6 - Zoll X-Series Monitors	1	1.50	\$ 172,831.08	\$ 67,557.00	Requested 6, recommended funding for 3 on hardship in accordance with Exec Committee rec.
Henry County Board of Supervisors	5 - 12 ECG Monitors	2	2.00	\$ 142,196.00	\$ 112,596.00	
	3 - Station Chargers for ECG	2	2.33	\$ 3,919.20	\$ 3,919.20	
	27 - Laptop for PPCR	2	2.00	\$ 39,747.46	\$ 30,914.00	Requested 27, FARC recommended funding for 21
	5 - CO Monitor Equipment	2	3.00	\$ 26,912.00	\$ -	Not funded
Radford Emergency Medical Services	1 - Ford F450 4WD Type I Ambulance	1	2.00	\$ 89,132.50	\$ 84,687.00	
	1 - Stryker 6082 MX Pro Cot	2	1.33	\$ 2,262.50	\$ 22,625.00	
640 Community Rescue	1 - Type I Ambulance (Ford/Dodge)	1	2.67	\$ 135,893.60	\$ -	Not funded
Roanoke County Fire & Rescue	1 - Type I 4WD Ambulance	1	2.83	\$ 67,000.00	\$ -	Not funded
Roanoke Fire-EMS Department	5 - HeartStart MRx ALS ECG Monitor	1	1.00	\$ 50,113.00	\$ 50,113.00	Exec. Committee recommended this as Top Priority
	1 - Image Trends Records System Software	2	1.80	\$ 25,500.00	\$ 25,500.00	
	1 - Stryker Power Load System	2	1.80	\$ 11,336.45	\$ 11,336.45	
County of Franklin Dept of Public Safety	1 lot - Personal Protective equipment	2	3.00	\$ 6,266.40	\$ -	Not funded
	1 - Masimo Rad-57 CO monitor	2	2.00	\$ 4,284.00	\$ 4,284.00	
City of Salem Fire-EMS Department	1 - CPR Device	1	1.50	\$ 7,100.00	\$ 7,100.00	
Botetourt County Emergency Services	1 - GMC G-4500 Type III Ambulance	1	2.50	\$ 123,422.40	\$ 76,755.00	Requested 80/20, funded at 50/50, in accordance with Exec. Committee recommendation
	1 - 12 Lead Monitor	2	1.33	\$ 12,793.00	\$ 12,793.00	
Blue Ridge Volunteer Fire Dept & Rescue Squad	1 - Set Hydraulic Extrication Tools	2	2.00	\$ 33,540.00	\$ 33,540.00	Funded at 80/20, though Exec Committee graded at 50/50
Falling Springs Rescue Squad	1 - Dodge 4WD Type I Ambulance	1	1.67	\$ 89,374.00	\$ 84,933.00	
Cave Spring First Aid & Rescue Squad	1 - Re-chassis Type I Ambulance	3	3.33	\$ 59,362.00	\$ -	Not funded
Brosville Community Fire Department	2 - Lucas 2 Chest Compression System	2	2.00	\$ 20,910.00	\$ 10,455.00	Requested 2, recommended funding 1 in accordance with Exec. Committee
Smith River Rescue Squad	2 - Zoll X-Series Monitors	1	1.00	\$ 33,107.63	\$ 28,129.00	Exec. Committee recommended this as 2nd Priority for funding
	3 - King Vision Kit	3	2.83	\$ 1,663.50	\$ -	Not funded
	3 - EZ- IO kit	2	2.50	\$ 1,309.92	\$ 1,309.92	
Bent Mountain First Aid & Rescue Crew	1 - 12 Lead, capnography and AED	1	1.00	\$ 16,000.00	\$ 16,000.00	
Virginia Tech Rescue Squad	1 - Chevy G3500 Type III Ambulance	1	3.67	\$ 69,908.50	\$ -	Not funded
Regional EMS Inc	1 - Ford F450 4WD Type I Ambulance	1	1.67	\$ 89,367.00	\$ 84,687.00	
The Danville Area Training Center	2 - 12 Lead ECG Monitors	1	2.50	\$ 44,347.67	\$ 27,717.00	Requested 80/20, funded at 50/50, in accordance with Exec. Committee recommendation, Initially graded 3.17, was changed to 2.5 after listening to R. Logan's comments.
Danville Life Saving & First Aid Crew	1 - "We Need You" membership drive	1	3.67	\$ 37,360.00	\$ -	Not funded
Radford University EMS	1 - Panasonic Toughbook CF-19	1	2.17	\$ 2,457.60	\$ 2,457.60	
	5 - Kenwood NX-300 (portables)	1	1.00	\$ 2,768.00	\$ 2,768.00	
	4 - Motorola Minitor V (pagers)	1	1.67	\$ 1,312.00	\$ 1,312.00	Exec. Committee recommended these as 3rd Priority for funding
JEB Stuart Volunteer Rescue Squad	3 - Lifepak 15 Monitors	N/G	3.80	\$ 71,418.60	\$ -	Not graded by Exec. Committee due to Affirmation page not completed. Not funded
Tunstall Volunteer Fire Dept	1 - Hytera Repeater and Duplex	2	4.33	\$ 2,972.50	\$ -	Not funded

\$9,800,000 approximate requests

\$4,365,979 approximate recommended Awards

\$ 1,497,888.51
15.3%
WVEMS Percentage
of overall requests
(approximate)

\$ 803,488.17
18.4%
WVEMS Percentage
of overall awards
(approximate)

Items with shaded background not funded due to having a FARC Score greater than 2.50 which was the cutoff for funding this cycle

Western Virginia EMS Council
Report from the Governor's EMS Advisory Board

The most recent meeting was held May 9, 2013 in Glen Allen, Virginia. In addition to the Advisory Board meeting, I was able to attend the executive committee and the Legislative and Planning committee meetings.

The General Assembly passed HB1856 that directs the Advisory Board to address these items:

- 1) Implement a process by which an EMS provider who has received an adverse decision by an agency OMD shall have an appeals process. (This has been assigned to the Medical Direction and Rules & Regulation Committees). This task has become quite problematic being that it's the OMD license that a provider may be practicing under and an appeals process has the potential of undermining the authority and responsibility of an OMD.
- 2) Implement a standard operating procedure template to be used in the development of local protocols for EMS personnel. (This has been assigned to a workgroup of the Medical Direction Committee).
- 3) Review of the training for EMS personnel to identify and address disparities in the delivery and availability of training. (This has been assigned to the Training & Certification Committee).

A budget amendment also passed the General Assembly that will provide \$90,000 from RSAF to pay for national background checks for new persons applying to serve in a licensed EMS agency. The process for getting free national background checks will be lengthy and bureaucratic and will be a hindrance to getting new applicants working quickly.

Thank you for your confidence in me to represent the Council on the Advisory Board. Should you have any questions, comments or concerns, please do not hesitate to contact me.

Respectfully submitted,
Dale Wagoner

WVEMS BOARD MEETING ROSTER

DIRECTORS:	2012				2013			
	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC
Allen, Steve	O	O	X	O	O	X		
Aldredge, Karen					X	O		
Altman, Billy	X	X	O	X	X	O		
Beach, John	X	O	O	X	X	O		
Brown, Bill				X	X	O		
Cady Sr., Jim	O	X	O	X	X	X		
Coyle, Joe	O	X	X	X	O	X		
Davis, Steve	X	O	X	X	O	O		
Dick, Tim	X	O	O	X	O	O		
Duffer, Tim	X	O	O	O	O	O		
Eanes, Steven	X	X	X	X	X	X		
Ferguson, Jason	O	X	X	X	X	X		
Guests	0	2	1	2	0	1		
Harveycutter, Carey	X	X	X	X	O	X		
Hatcher, Daryl	X	O	X	X	X	X		
Hodge, Rickey	X	O	O	X	X	O		
Jefferson, Mike	X	X	O	X	X	X		
Lane, Charles	O	X	O	X	X	O		
Lissberger, Danielle	O	X	X	X	O	O		
Logan, Robert	X	X	X	X	X	X		
Muterspaugh, Ryan	O	O	O	X	X	O		
Shrader, Kris	X	X	O	X	X	O		
Simon, Stephen	X	X	X	O	X	X		
Simpkins, Lee	X	O	X	X	O	O		
Taylor, Dallas					X	X		
Trigg, Joe	X	O	X	X	X	O		
Wagoner, J. Dale	X	X	X	X	X	X		
Wirt, Ford	X	X	X	X	X	X		
ABSENT	O							
PRESENT	X							
STAFF PRESENT:	2012				2013			
	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC
Berger, Charles	X	X	X	X	X	X		
Christian, Mary	X	O	X	X	X	O		
Cathy Cockrell	X	X	X	O	X	X		
Dalton, Gene	X	X	X	X	X	X		
Garnett, Mike	O	X	X	O	X	X		
Short, Sandi	O	O	O	O	O	O		

June 2012 Guests: Billy Duff RCFRD, Mike Berg OEMS

September 2012 Guest: Jeff Echternach, RHCC, CCPT

December 2012 Guests: Dallas Taylor/Hash

March 2013 Guests: NONE

June 2013 Guests: Tim Perkins, OEMS

Notes: December 2012, Steve Ausband replaced by Karen Aldredge, MD;

Andrew Galvin replaced by Dallas Taylor

Bill Brown added to represent 4th Planning District At-Large