












**WVEMS BOARD OF DIRECTORS
Thursday, March 13, 2014**

Salem Civic Center

**1001 Roanoke Boulevard
Salem, VA 24153**

**Executive Committee - 1:30 PM
Full Board - 2:00 PM**

1. Call to Order
2. Introduction of Guests
3. Secretary's Report
 - a. Minutes - December 12, 2013 meeting  [December 12 2013 Minutes-Complete](#)
4. Treasurer's Report
 - a. Periodic Financial Report  [Treasurer's Report - YTD FY2014](#)
 - b. FY 2015 Budget  [Proposed Annual Budget](#)
5. Reports and Action Items
 - a. Executive Committee
 - i. Regional EMS Plan  [Regional EMS Plan - 2014 Draft](#)
 - ii. Office improvements  [Proposed Office Improvements](#)
 - iii. Initial Consideration for EMS Advisory Board Nominations
 - b. Medical Direction Committee
 - i. Pharmacy and Allied Resources Workgroups - Charles Berger
 - ii. Personnel and Training – Reconsideration of EMT-P Program
 - c. EMS Operations
 - i. Communications Workgroup
 - ii. MCI Workgroup - Affirmation of MCI Plan  [Regional MCI Plan_2013](#)
 - d. Performance Improvement Committees (meet same day as Board) - Charles Berger

1. Consideration of revision to the handling of drug box diversion issues
2. Secondary Review of Trauma Triage Plan  [Trauma Triage Plan - 2014 Adopted](#)
3. Affirmation of Stroke Triage Plan  [Stroke Triage Plan - 2013](#)
6. Near Southwest Preparedness Alliance (NSPA) - Bobby Baker
7. State EMS Advisory Board Report - Dale Wagoner  [AB Report March 2014](#)
8. EMS Financial Assistance - Reports  [RSAF Statistical Report](#)  [VPHIB Grant Awards](#)
9. New Business
10. President's Report
11. Staff Reports
12. Adjourn

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
BOARD OF DIRECTORS**

DRAFT MEETING MINUTES

DATE: March 13, 2014

LOCATION: Salem Civic Center – Parlor A

Directors Present

Karen Aldredge, MD
Jim Cady, Sr.
Steve Davis
Steve Eanes
Carey Harveycutter
Rob Logan
Steve Simon
Dallas Taylor
Joe Trigg
Dale Wagoner
Ford Wirt
Bobby Baker

Staff Present

Cathy Cockrell
Charles Berger
Gene Dalton
Mike Garnett
Sandi Short

Guests Present

Matthew Chupp, Intern
Joey Trigg, Jr.
Tim Perkins

TO ORDER

President Ford Wirt called this regular meeting of the Board of Directors to order at 2:00 PM.

He introduced guests:

Matt Chupp, administrative intern, Joey Trigg, Jr. and Tim Perkins (OEMS), and Sandi Short, recently promoted to Office Manager at WVEMS.

SECRETARY'S REPORT

Ford presented minutes of the last meeting as distributed. He called for any corrections or additions.

Motion was made and duly seconded to approve. **Motion CARRIED.**

TREASURER'S REPORT

Treasurer Harveycutter presented the year-to-date unaudited FY 14 report.

Motion was made and duly seconded to approve. **Motion CARRIED.**

Treasurer Harveycutter presented the 2015 budget. He explained the significant variations from the current year budget.

Motion was made and duly seconded to adopt the budget. **Motion CARRIED.**

EXECUTIVE COMMITTEE

Each year, the board must review and re-adopt its Regional EMS Plan. The draft plan with some revisions was circulated to the board, and posted for public comment.

Motion was made and duly seconded to adopt the plan with the recommended revisions.

Motion CARRIED.

The executive director explained a proposal to make some physical improvements to the Roanoke office to add two cubicles, create a new office, and replace some flooring. Carey Harvey cutter asked if a contingency to cover overruns was included. The executive director noted that the proposal included a \$3,000 reserve for overruns.

Motion was made and duly seconded to approve the expenditure of up to \$19,500 on improvements. **Motion CARRIED.**

Steve Simon brought up discussion on the need to establish a capital replacement fund for vehicles and other capital item. It was suggested that a contribution to capital replacement be included in the annual budget going forward. President Wirt stated that he would place this discussion on the agenda for the executive committee's meeting on April 17.

Rob Logan announced that Dale Wagoner's term on the EMS Advisory Board would expire at the end of June, or whenever the Governor makes a new appointment. The Executive Committee is soliciting interest to serve for the next three-year term.

MEDICAL DIRECTION COMMITTEE

In Dr. Lane's absence, Cathy Cockrell reported for the regional medical direction committee. The revised protocol manual is nearing completion. Charles Berger reported on current consideration for additional drug administration for basic EMTs.

Allied Resources and Pharmacy Workgroups

Charles Berger reported for these workgroups. These workgroups have not met since the last board meeting.

EMS OPERATIONS

Personnel and Training Workgroup

The committee will meet in the coming 60 days to reconsider the establishment of a paramedic program to be based in the New River Valley. Cathy and Joe Trigg explained that CoAEMSP (the accrediting body) has revised its rules and WVEMS may now be eligible to accredit a program.

It was moved and duly seconded to authorize staff and the Personnel and Training Workgroup to move ahead with its plans to establish a paramedic program. **Motion CARRIED.**

Cathy Cockrell reported on progress toward the accredited EMT-Intermediate site in Franklin County. The self-study will be resubmitted soon.

EMS OPERATIONS

Communications Workgroup

Rob Logan reported for the Communications Workgroup. The workgroup has not met since the last meeting. Work to complete the improvements on the Tinker Mountain shelter will recommence in April.

In conjunction with the Blue Ridge EMS Council, WVEMS will apply for a CAREpoint system to be placed in a free-standing emergency department in Gretna.

MCI Workgroup

The Executive Director reported that the MCI Workgroup would reconvene to continue work on the Regional MCI Plan soon. Joe Coyle chairs this workgroup, and Mike Garnett is lead staff.

Steve Eanes offered input to the workgroup. The board was asked to reaffirm the current plan. Motion to reaffirm the MCI Plan was made and duly seconded. **Motion CARRIED.**

PERFORMANCE IMPROVEMENT COMMITTEE

Trauma and General Performance Improvement Subcommittees

Charles Berger reported for the General and Trauma Performance Improvement Committees. Both met today.

The Trauma Performance Improvement Subcommittee gave the Trauma Triage Plan a second thorough review. No additional changes were recommended. The plan was endorsed by the board at its December meeting.

The General Performance Improvement Subcommittee reviewed the Stroke Triage Plan. No changes were recommended. It was moved and duly seconded to reaffirm the Stroke Triage Plan. **Motion CARRIED.**

Joe Trigg and others brought forth a discussion on dissatisfaction with the OEMS VPHIB program, particularly with the implementation of changes on the dataset without appropriate notification to the third-party software vendors. After much discussion, the president directed the executive director to write a letter to the director of the Virginia Office of EMS to express this displeasure and concern, and if no satisfactory response is received, to contact our members of the General Assembly and the Office of the Attorney General.

A change in the way drug box diversion reports was recommended by the committee. Rather than sending these reports directly to agencies and the affected pharmacy, the general performance improvement subcommittee will review and make recommendations to the involved agency or provider and OMD. It was moved and duly seconded to implement this procedural change. **Motion CARRIED.**

NSPA

Bobby Baker reported for NSPA. He reported on several initiatives that are underway

EMS Advisory Board

Dale Wagoner reported for the Advisory Board. He discussed several bills that were before the General Assembly, including HB1010, and SB355/HB581. It was noted that Rob Logan had been appointed to a work group working with OEMS and Legislative Services to re-write SB355/HB581 for introduction in the next session.

A written report was provided.

EMS Financial Assistance

Rob Logan presented some statistical data dealing with RSAF awards to the WVEMS region. These were provided to the board in its agenda packet. Current cycle applications are due to OEMS by Monday. Staff has provided assistance to over ten applicants.

NEW BUSINESS

The awards banquet will be held on June 12 at the Vinton War Memorial. The board was asked if the desire was to hold the June board meeting at 5 PM on that date. This is the usual board meeting date. Motion was made and duly seconded to move the executive committee meeting to 5:00, and the full board to 5:30 on June 12. **Motion CARRIED.**

PRESIDENT’S REPORT

The President reported 42% percent of directors in attendance.

STAFF REPORTS

Rob Logan reported that Dr. Marissa Levine had been named acting Health Commissioner, and was under consideration for the permanent appointment. He noted that intern Matthew Chupp had been working on one interesting project, where all minutes and many documents going back to the beginning of WVEMS had been scanned and would soon be available as a Web archive. He also reported that Katie Smith had been hired as administrative assistant for WVEMS.

Cathy Cockrell – No report

Charles Berger – No report

Gene Dalton – No report

Mike Garnett reported on several continuing education programs co-sponsored by WVEMS.

Sandi Short – No report

OTHER BUSINESS

None

HEARING OF THE PUBLIC

None

Being no further business, the meeting was adjourned at 3:30 PM.

/s Robert Logan, Executive Director

WESTERN VA EMS COUNCIL
 UNAUDITED TREASURER'S REPORT
 AS OF
 FEBRUARY 28, 2014

REVENUES	BUDGET	TOTAL	% YTD
STATE GOVERNMENT (OEMS CONTRACT)	433,450	216,725	50.00%
LOCAL GOVERNMENT	130,000	130,059	100.05%
UNITED WAYS	2,000	2,341	117.07%
CONTRIBUTIONS	1,000		0.00%
NSPA/VHHA REVENUE	325,000	227,039	69.86%
DIRECT PROGRAM INCOME (Tuitions, grants, VDH/OEMS)	170,000	106,974	62.93%
DIRECT MRC INCOME	55,000	37,619	68.40%
CISM REVENUE			
NSPA OFFSET REVENUE (Contract for services)	8,000	19,749	246.86%
RENT INCOME (NSPA)	18,000	12,000	66.67%
OTHER INCOME - SALE OF ASSET	6,194	6,494	104.84%
ROLLOVER FROM FY13 SURPLUS (BOARD APPROVED)	3,500	2,092	59.78%
INVESTMENT / GAINS/LOSSES	15,000	9,855	65.70%
MISCELLANEOUS/SPECIAL FUNDS			
TOTAL REVENUES	1,167,144	770,947	66.05%
EXPENDITURES	BUDGET	TOTAL	% YTD
SALARIES / WAGES (WVEMS)	387,000	290,780	75.14%
PAYROLL TAXES (FICA)	29,606	22,610	76.37%
VEC	750	135	18.06%
403(b) / RETIREMENT	19,350	11,896	61.48%
HOSPITAL / MEDICAL INSURANCE	51,300	33,896	66.07%
LIFE INSURANCE/DISABILITY	10,000	7,572	75.72%
DENTAL INSURANCE	3,600	1,822	50.62%
PROFESSIONAL SERVICES/FEES	8,500	9,191	108.13%
MEDICAL DIRECTION ASSISTANCE	1,000		0.00%
MAINTENANCE / REPAIRS / SERVICE CONTRACTS	2,000	240	12.00%
OCCUPANCY (Utilities, repairs, NRV rent etc.)	18,500	15,352	82.98%
POSTAL / SHIPPING	2,000	1,395	69.73%
TELECOMMUNICATIONS	12,500	7,052	56.41%
SUPPLIES (ADMIN)	7,044	5,044	71.60%
EQUIPMENT	4,000	9,609	240.21%
INSURANCE	8,000	8,936	111.70%
DIRECT NSPA/VHHA EXPENSE	325,000	198,068	60.94%
DIRECT PROGRAM EXPENSES	150,000	93,420	62.28%
DIRECT MRC EXPENSES	55,000	41,363	75.21%
PRINTING / PUBLICATIONS	4,000	2,626	65.65%
TRAVEL / LODGING	7,000	524	7.49%
FUEL/VEHICLE MAINTENANCE	15,194	8,538	56.19%
MEETING SUPPORT	1,200	438	36.48%
DUES / MEMBERSHIP FEES	1,200	1,053	87.76%
STAFF DEVELOPMENT	12,500	11,159	89.27%
CISM PROGRAM COSTS	2,000	828	41.41%
COMMUNICATION SITE RENTAL	8,100	5,400	66.67%
COMMUNICATIONS WIRELINES	7,500	5,898	78.64%
COMMUNICATIONS MAINTENANCE	7,000	3,596	51.37%
COMMUNICATIONS UTILITIES	800	387	48.41%
COMMUNICATIONS INSURANCE	3,000	3,000	100.00%
COMMUNICATIONS EQUIPMENT	2,500		0.00%
TOTAL EXPENDITURES	1,167,144	801,827	68.70%

NSPA-VHHA

REVENUES (NSPA ACCOUNTS)	TOTAL
SPECIAL GRANTS / HOSPITAL FOUNDATIONS	106,305
TOTAL REVENUES	106,305
EXPENDITURES (NSPA ACCOUNTS)	TOTAL
SALARIES - NSPA	81,047
PAYROLL TAXES (FICA) - NSPA	5,499
BENEFITS - NSPA	5,150
VEC - NSPA	295
TOTAL EXPENDITURES	91,991

REVENUES (VHHA ACCOUNTS)	TOTAL
VHHA FUNDING	120,734
TOTAL REVENUES	120,734
EXPENDITURES (VHHA ACCOUNTS)	TOTAL
SALARIES - VHHA	83,663
PAYROLL TAXES (FICA) - VHHA	6,109
BENEFITS - VHHA	3,459
VEC - VHHA	240
MISC. - VHHA	12,606
TOTAL EXPENDITURES	106,077

PROGRAM

REVENUE (PROGRAM ACCOUNTS)	TOTAL
OEMS FUNDS - INTERMEDIATE	5,100
OEMS FUNDS - ENHANCED	1,020
OEMS FUNDS - ADJUNCT	1,200
OEMS FUNDS - CARDIAC	
OEMS FUNDS - CT TRANSITION	
OEMS FUNDS - SHOCK TRANSITION	
OEMS FUNDS - ALS CE	
PROGRAM SERVICE FEES	2,895
PROTOCOL, ETC. SALES	1,724
TEXTBOOK SALES	5,135
CONSOLIDATED TESTING	18,340
DRUG BOX ENTRANCE FEES	7,320
GRANTS & SPECIAL PROJECTS	22,389
SALES - CONSUMER GOODS	
WEB DATABASE	
PROCESSING FEES	
PROGRAM FEES - MONROE HEALTH CENTER	
PROGRAM TUITION - INTERMEDIATE	11,950
PROGRAM TUITION - ENHANCED	8,574
PROGRAM TUITION - ADJUNCT	1,080
PROGRAM TUITION - CARDIC	
PROGRAM TUITION - OTHER	
PROGRAM TUITION - NRVTC	1,050
ID CARD SALES	
COMMUNITY COLLEGE COURSE REVENUE	19,197
TOTAL REVENUES	106,974

EXPENSES (PROGRAM ACCOUNTS)	TOTAL
CONTRACTS FOR SERVICES (INTERMEDIATE)	7,223
CONTRACTS FOR SERVICES (ENHANCED)	8,765
CONTRACTS FOR SERVICES (ADJUNCT)	1,330
CONTRACTS FOR SERVICES (CARDIAC)	
CONTRACTS FOR SERVICES (SPEC. PROJ.)	
CONTRACTS FOR SERVICES (ALS TEST)	4,622
CONTRACTS FOR SERVICES (CTS)	16,255
CONTRACTS FOR SERVICES (CE WEEKENDS)	150
CONTRACTS FOR SERVICES (DRUG TESTING)	1,410
CONTRACT FOR SERVICES (MONROE HEALTH CENTER)	
PAYROLL TAXES (FICA)	1,678
VEC	1,274
RENT - NRV TRAINING CENTER	507
POSTAGE (NRVTC)	
SUPPLIES (Programs)	1,523
SUPPLIES (CTS)	787
SUPPLIES (ALS TESTING)	
SUPPLIES (EDUCATION)	1,005
SUPPLIES (NRVTC)	580
SUPPLIES (MONROE HEALTH CENTER)	
TEXTBOOKS (EMT-I)	3,956
TEXTBOOKS (ALS)	2,007
TEXTBOOKS (BLS)	96
TEXTBOOKS (ITLS)	
TEXTBOOKS (AMLS)	890
TEXTBOOKS (NRVTC)	
TEXTBOOKS (MONROE HEALTH CENTER)	
EQUIPMENT (BLS)	
EQUIPMENT (BLS TESTING)	
EQUIPMENT (ALS TESTING)	
EQUIPMENT (EDUCATION)	
EQUIPMENT (NRVTC)	
INSURANCE	2,242
TRAVEL (MONROE HEALTH CENTER)	
PRINTING / PUBLICATIONS (EDUCATION)	
PRINTING / PUBLICATIONS (NRVTC)	
AMLS CERTIFICATES AND CARDS	255
GRANTS & SPECIAL PROJECTS	5,783
DRUG BOX EXCHANGE	8,495
CREDIT CARD DISCOUNT	2,159
MERCHANDISE FOR RESALE	1,146
ID CARD PROGRAM	85
COMMUNITY COLLEGE FEES	19,197
TUITION REIMBURSEMENT - ENHANCED	
TUITION REIMBURSEMENT - INTERMEDIATE	
TOTAL EXPENDITURES	93,420

MRC

REVENUE (MRC ACCOUNTS)	TOTAL
PROGRAM MANAGEMENT - MRC	32,000
COST REIMBURSEMENT - MRC	5,619
TOTAL REVENUES	37,619
EXPENSES (MRC ACCOUNTS)	TOTAL
SALARIES AND WAGES - MRC	28,704
FICA EXPENSE - MRC	2,172
VEC - MRC	240
HOSPITAL MEDICAL - MRC	2,772
DENTAL INSURANCE - MRC	256
POSTAGE - MRC	
TELECOMMUNICATIONS - MRC	355
SUPPLIES - MRC	70
PROMOTIONAL - MRC	264
TRAINING SUPPLIES - MRC	
EQUIP-MRC	
TRAVEL/LODGING - MRC	3,302
DUES & MEMBERSHIPS - MRC	
STAFF DEVELOPMENT	700
PROFESSIONAL SERVICES	2,400
MEETING SUPPORT - MRC	128
TOTAL EXPENDITURES	41,363

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet
February 28, 2014

ASSETS

Current Assets		
PETTY CASH	\$	69.59
FSA CASH		1,450.41
SUNTRUST CHECKING		216,822.95
SUNTRUST PAYROLL		200.00
VALLEY BANK MONEY MARKET		65,574.49
PREPAID EXPENSES		3,878.69
ACCOUNTS RECEIVABLE		15,525.98
TUITION RECEIVABLE		2,092.30
		<hr/>
Total Current Assets		305,614.41
Property and Equipment		
		<hr/>
Total Property and Equipment		0.00
Other Assets		
FRANKLIN TEMPLETON		122,944.45
COMMUNICATIONS EQUIPMENT		68,229.26
MISCELLANEOUS EQUIPMENT		321,713.64
OFFICE EQUIPMENT		41,231.94
BUILDING		175,223.00
LAND		201,600.00
BLDG. IMPROVEMENTS		64,232.94
GENERATOR BUILDING & EQUIPMENT		16,672.25
ACCUMULATED DEPRECIATION		(293,667.90)
		<hr/>
Total Other Assets		718,179.58
		<hr/>
Total Assets	\$	<u><u>1,023,793.99</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
ACCRUED SALARIES	\$	29,699.24
SALES TAX PAYABLE		9.73
FLEX SPENDING ACCOUNT-MEDICAL		(397.60)
DEFERRED REVENUE		2,860.03
DEFERRED REVENUE-BREMS CBA		3,121.87
		<hr/>
Total Current Liabilities		35,293.27
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		35,293.27
Capital		
FUND BAL. UNRESTRICTED		707,162.00
FUND BAL. UNRESTRICTED DES.		55,036.00
RETAINED EARNINGS		287,717.67
FUND BALANCE TEMP. RESTR.		20,374.00
Net Income		(81,788.95)
		<hr/>
Total Capital		988,500.72

Unaudited - For Management Purposes Only

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet
February 28, 2014

Total Liabilities & Capital	\$	<u>1,023,793.99</u>
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WVEMS ADOPTED BUDGET FY 2014 and PROPOSED 2015

	Budget 13-14	Budget 14-15 Proposed	Difference FY 15 vs FY14	% Difference FY 15 vs 14
REVENUES				
State Government (OEMS Contract)	433,450	433,450	0	0.00%
Local Government	130,000	136,000	6,000	4.62%
United Ways	2,000	2,000	0	0.00%
Contributions	1,000	1,000	0	0.00%
NSPA/VHHA Program Revenue	325,000	325,000	0	0.00%
MRC	55,000	48,000	-7,000	-12.73%
Direct Program Income (tuitions, grants, VDH/OEMS)	170,000	190,000	20,000	11.76%
NSPA Offset Revenue (Contract for services)	8,000	10,000	2,000	25.00%
Rent income (NSPA)	18,000	18,000	0	0.00%
Other Income (Sale of Assets - Insurance claim)	6,194	0	-6,194	-100.00%
Rollover from FY 13 Surplus (Board Approved)	3,500	0	-3,500	-100.00%
Interest/Investment	15,000	18,000	3,000	20.00%
TOTAL REVENUES	1,167,144	1,181,450	14,306	1.23%
			0	
EXPENSES				
Personnel				
Salaries/Wages (WVEMS)	387,000	385,000	-2,000	-0.52%
Payroll Taxes (FICA)	29,606	29,453	-153	-0.52%
VEC	750	1,200	450	60.00%
403(b) Thrift	19,350	19,250	-100	-0.52%
Hospital/Medical Insurance	51,300	59,000	7,700	15.01%
Life/ADD/Disability	10,000	10,000	0	0.00%
Dental Insurance	3,600	3,600	0	0.00%
Staff Services Total	501,606	507,503	5,897	1.18%
Non-Personnel				
Professional Services/Fees	8,500	8,500	0	0.00%
Medical Direction Assistance	1,000	1,000	0	0.00%
Maintenance/Repairs/Service Contracts	2,000	2,000	0	0.00%
Occupancy (Utils, cleaning, maint, etc.)	18,500	20,000	1,500	8.11%
Postal/Shipping	2,000	2,000	0	0.00%
Telecommunications	12,500	14,000	1,500	12.00%
Supplies (Admin)	7,044	8,647	1,603	22.76%
Equipment	4,000	8,000	4,000	100.00%
Insurance	8,000	8,000	0	0.00%
Direct Program Expenses	150,000	160,000	10,000	6.67%
NSPA/VHHA Program Expenses	325,000	325,000	0	0.00%
MRC Expenses	55,000	48,000	-7,000	-12.73%
Printing/Publications	4,000	3,500	-500	-12.50%
Travel/Lodging	7,000	7,000	0	0.00%
Vehicle Fuel/Maintenance	15,194	16,000	806	5.30%
Meeting Support	1,200	1,200	0	0.00%
Dues/Membership Fees	1,200	1,200	0	0.00%
Staff Development	12,500	12,500	0	0.00%
CISM Program Costs	2,000	2,000	0	0.00%
Radio Systems				
Site Rental	8,100	8,100	0	0.00%
Telephone Wirelines	7,500	7,500	0	0.00%
Maintenance	7,000	4,000	-3,000	-42.86%
Utilities	800	800	0	0.00%
Insurance	3,000	3,000	0	0.00%
Equipment	2,500	2,000	-500	-20.00%
Reserve for Capital (Bldg Maint, Grant match for Communications & Training Equip)				
TOTAL EXPENSES	1,167,144	1,181,450	14,306	1.23%

submit their events into E.V.E.N.T. The Office of EMS was recently recognized as a site partner and is recognized by our logo posted on the E.V.E.N.T. site.

A link to the E.V.E.N.T. site is currently posted on the OEMS Web site at:
<http://www.vdh.virginia.gov/OEMS/EO/EMSSafety.htm>.

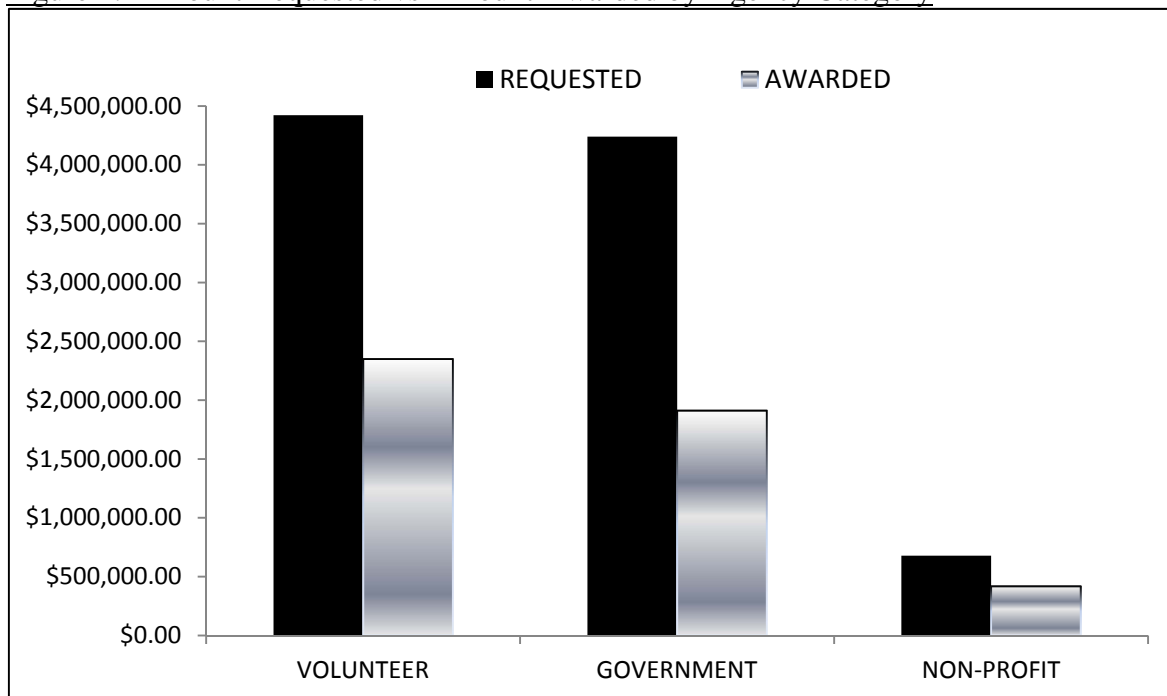
Visit the E.V.E.N.T. system at www.emseventreport.org.

j) Financial Assistance for Emergency Medical Services (FAEMS) Grant Program, known as the Rescue Squad Assistance Fund (RSAF)

The Fall 2013 RSAF grant deadline was September 16, 2013; OEMS received 111 grant applications requesting \$9,340,665.00 in funding. Grants were awarded on January 1, 2014 in the amount of \$4,677,403.00 to 90 agencies. The following agency categories were awarded funding for this grant cycle:

- 44 Volunteer Agencies were awarded \$2,349,432.00
- 32 Government Agencies were awarded \$1,910,379.00
- 14 Non-Profit Agencies were awarded \$417,593.00

Figure 1: Amount Requested vs Amount Awarded by Agency Category

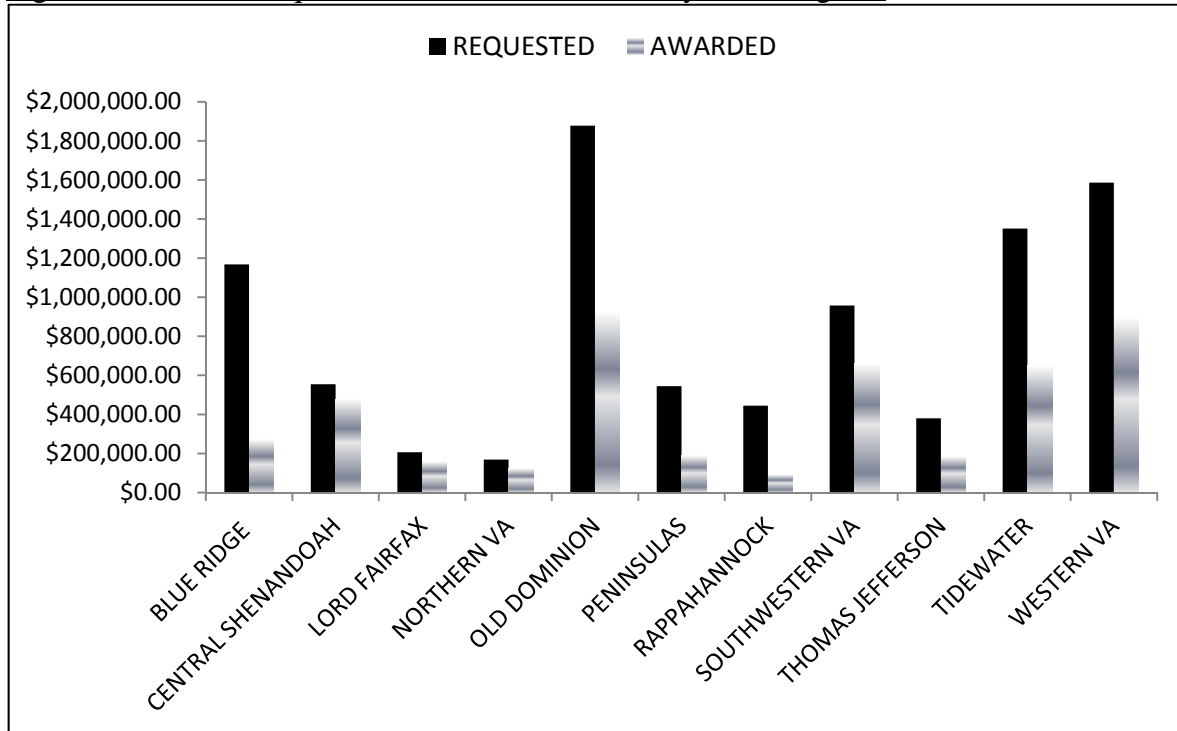


The following EMS regional areas were awarded funding in the following amounts:

- Blue Ridge EMS Council – 5 agencies awarded \$272,018.00
- Central Shenandoah EMS Council – 7 agencies awarded \$477,841.00

- Lord Fairfax EMS Council – 4 agencies awarded \$155,564.00
- Northern Virginia EMS Council - 2 agencies awarded \$121,048.00
- Old Dominion EMS Alliance – 15 agencies awarded \$923,377.00
- Peninsulas EMS Council – 6 agencies awarded \$189,808.00
- Rappahannock EMS Council – 5 agencies awarded \$92,715.00
- Southwestern Virginia EMS Council – 12 agencies awarded \$660,184.00
- Thomas Jefferson EMS Council – 5 agencies awarded \$181,389.00
- Tidewater EMS Council – 9 agencies awarded \$648,804.00
- Western Virginia EMS Council – 17 agencies awarded \$901,295.00

Figure 2: Amount Requested vs Amount Awarded by EMS Regions



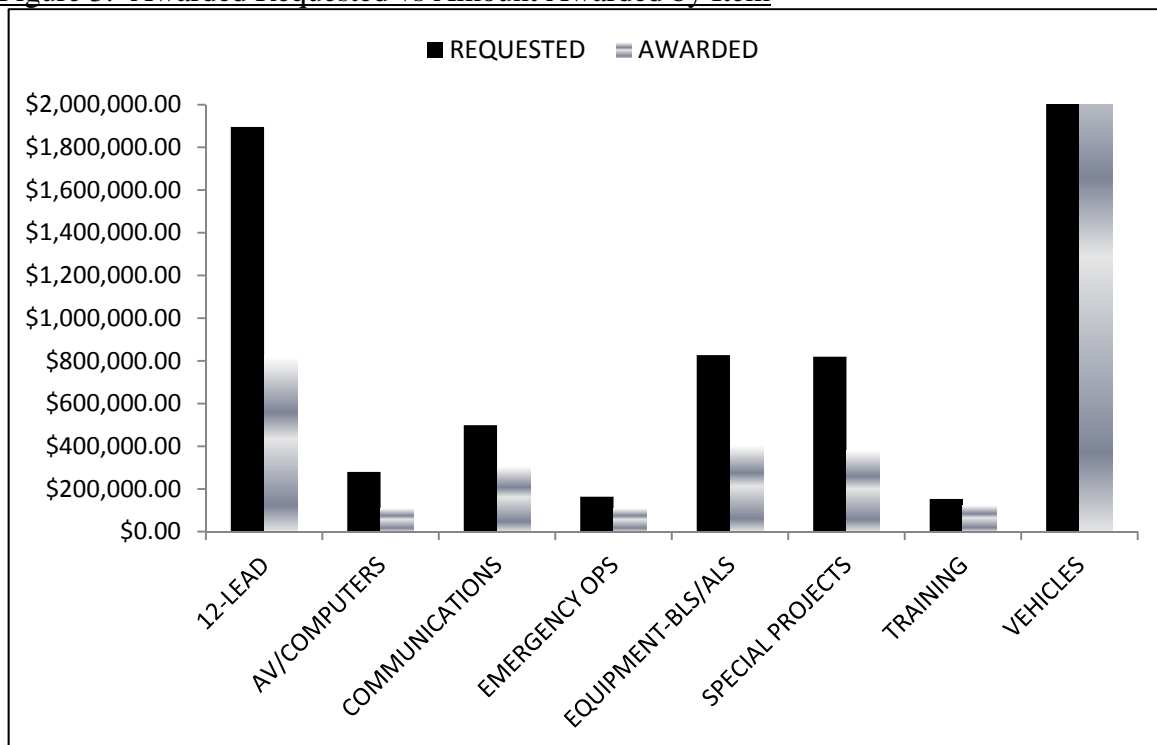
Note: 3 applications were submitted for the Non-Affiliated category in the amount of \$100,705.50, 2 applications were awarded in the amount of \$53,361.00.

RSAF Grants Awarded by item categories:

- 12 –Lead – \$817,151.00
 - Includes all 12-Lead Defibrillators.
- Audio Visual and Computers - \$ 109,233.00
 - Includes projectors, computer hardware/software, toughbooks, and other audio visual equipment.
- Communications - \$ 304,399.00
 - Includes items for mobile/portable radios, pagers, towers, repeaters and other communications system technology.
- Emergency Operations - \$ 108,679.00

- Includes items such as Mass Casualty Incident (MCI) All Terrain Vehicle (ATV), extrication equipment and personal protection equipment (PPE). The Emergency Operations category also includes any other equipment or items needed in order to rapidly mobilize and dispatch help in emergency situations.
- Equipment - Basic and Advanced Life Support Equipment - \$ 402,333.00
 - Includes any medical care equipment for sustaining life, airway management, and supplies, not including 12-Lead Defibrillators.
- Special Projects - \$ 378,959.00
 - Includes projects such as Recruitment and Retention, Special Events Material, Emergency Medical Dispatch (EMD), Virginia Pre-Hospital Information Bridge (VPHIB) projects and other innovative programs.
- Training - \$ 121,495.00
 - This category includes all training courses and training equipment such as manikins, simulators, skill-trainers and any other equipment or courses needed to teach EMS practices.
- Vehicles – 2,435,154.00
 - Includes ambulances, 1st Response/Quick Response Vehicles (QRV) and re-chassis/remount of ambulances.

Figure 3: Awarded Requested vs Amount Awarded by Item



*NOTE: The VEHICLES category request amount was \$4,704,087.00, the graph only represents items requested up to \$2,000,000.00 to visually display other items requested.

The Spring 2014 grant cycle will begin on February 1, 2014 with a deadline of March 17, 2014; grants will be awarded July 1, 2014.

Rescue Squad Assistance Fund Emergency Grants

There were no Emergency Grant applications received during this quarter.

Virginia Pre-hospital Information Bridge (VPHIB) Special Initiative Grant

On October 28, 2013, OEMS announced a special initiative 100% grant opportunity for all non-profit, volunteer and governmental Emergency Medical Services (EMS) and Fire Agencies licensed in Virginia. Funding will be awarded to EMS agencies for the procurement of hardware (computers and mounting hardware) to be used to collect and submit the mandatory EMS minimum dataset in the prescribed technical format and quality level as required by the *Code of Virginia* §32.1-116.1. The grant deadline was January 10, 2014, OEMS received 217 grant applications requesting funding in the amount of \$5,555,318.93. OEMS is in the process of reviewing the grant applications and grants are expected to be awarded before March 1, 2014.

Proposal for Physical Improvements to Roanoke Office

March 2014

1. Install commercial carpet in current break room, and replace carpet in Admin Assistant's office

Whitt Carpet & Tile \$1,641

2. Replace flooring in lobby, and replace cove base

Whitt Carpet & Tile \$2,994

3. Install two workstations in current break room area

Harris Office Furniture \$7,106

4. Move walls separating two back offices (Rob & Cathy) to create third office. Replace flooring in the newly-created office.

Licensed Contractor (to be determined) \$4,253

Whit Carpet and Tile \$500

5. Remove closet from existing office to convert to small conference room.

Licensed contractor (to be determined) \$400

6. Contingency for overage, furniture, cleaning, etc.

\$3,000

Total cost expected to be \$19,494.

Western Virginia EMS Council
Report from the Governor's EMS Advisory Board

The most recent meeting was held February 7, 2014 in Richmond, Virginia.

Legislative items of interest:

HB1856 – carried over from last year, required EMS to submit a report to the HWI committee and Senate Education & Health committee. The report was submitted to the Commissioner and is posted on the Legislative Information system website under Reports to the General Asssembly (2014, RD35) for review.

[http://leg2.state.va.us/dls/h&sdocs.nsf/By+Year/RD352014/\\$file/RD35.pdf](http://leg2.state.va.us/dls/h&sdocs.nsf/By+Year/RD352014/$file/RD35.pdf)

HB581 and SB355 – **Clean Up Language bills.** These bills have been carry-over until next year to allow the EMS Advisory Board time to vet the changes. The work on this bill has been tasked to Legislative & Planning committee and the Rules & Regulations committee.

HB1010 – **Reduce EMT Training hours.** This bill has been carried over to next year. The EMS Advisory Board has tasked several committees to work on this bill, including Workforce Development, Training & Certification, Legislative & Planning and Rules & Regulations to vet issues surrounding the recruitment and retention of EMS providers in Virginia.

The EMS Advisory Board granted PSAP accreditation to the Martinsville-Henry County 9-1-1 Center.

All the hurdles have been mitigated to allow automatic recertification for EMS providers. Providers who expired in December, January, or February were extended certification until March 31, 2014 to allow them an opportunity to recertify. Anyone with expiration in March should automatically recertify if they have met all of their recertification requirements.

The next meeting of the EMS Advisory Board is scheduled for May 9, 2014 in Glen Allen, Virginia. Thank you for your confidence in me to represent the Council on the Advisory Board. Should you have any questions, comments or concerns, please do not hesitate to contact me.

Respectfully submitted,
Dale Wagoner

DIRECTORS:	2012				2013				2014			
	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC
Allen, Steve	O	O	X	O	O	X	O	X	O			
Allredge, Karen					X	O	O	X	X			
Altman, Billy	X	X	O	X	X	O	X	O	O			
Baker, Bobby												
Beach, John	X	O	O	X	X	O	X	X	O			
Brown, Bill					X	O	O	X	O			
Cady Sr., Jim	O	X	O	X	X	X	O	X	X			
Coyle, Joe	O	X	X	X	O	X	X	X	O			
Davis, Steve	X	O	X	X	O	O	X	X	X			
Dick, Tim	X	O	O	X	O	O	O	X	O			
Duffer, Tim	X	O	O	O	O	O	O	X	O			
Eanes, Steven	X	X	X	X	X	X	O	X	X			
Ferguson, Jason	O	X	X	X	X	X	X	X	O			
Guests	0	2	1	2	0	0	1	X	4			
Harveycutter, Carey	X	X	X	X	O	X	X	X	X			
Hatcher, Daryl	X	O	X	X	X	X	X	X	O			
Hodge, Rickey	X	O	O	X	X	v	X	O	O			
Jefferson, Mike	X	X	O	X	X	X	X	X	O			
Lane, Charles	O	X	O	X	X	O	X	O	O			
Lissberger, Danielle	O	X	X	X	O	O						
Logan, Robert	X	X	X	X	X	X	X	X	X			
Muterspaugh, Ryan	O	O	O	X	X	O	X	X	O			
Shrader, Kris	X	X	O	X	X	O	O	X	O			
Simon, Stephen	X	X	X	O	X	X	O	X	X			
Simpkins, Lee	X	O	X	X	O	O	X	O	O			
Taylor, Dallas					X	X	X	X	X			
Trigg, Joe	X	O	X	X	X	O	X	X	X			
Wagoner, J. Dale	X	X	X	X	X	X	X	X	X			
Wirt, Ford	X	X	X	X	X	X	X	X	X			
STAFF PRESENT:	2012				2013				2014			
	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC	MAR	JUN	SEP	DEC
Berger, Charles	X	X	X	X	X	X	X	X	X			
Christian, Mary	X	O	X	X	X	O	X	X	O			
Cathy Cockrell	X	X	X	O	X	X	O	X	X			
Dalton, Gene	X	X	X	X	X	X	X	X	X			
Garnett, Mike	O	X	X	O	X	X	O	X	X			
Short, Sandi	O	O	O	O	O	O	O	O	X			

DID NOT ATTEND = O
NO LONGER INVOLVED

June 2012 Guests: Billy Duff RCFRD, Mike Berg OEMS
September 2012 Guest: Jeff Echternach, RHCC, CCPT
December 2012 Guests: Dallas Taylor/Hash
June 2013 Guest: Jason Gifford Radford EMS
December 2013 Guests: John Aldridge, Auditor; Bobby Baker
Notes: December 2012, Steve Ausband replaced by Karen Allredge, MD; Andrew Galvin replaced by Dallas Ta
Bill Brown added to represent 4th Planning District At-Large
March Guests: Joey Trigg Jr, Matt Chupp, Tim Perkins OEMS