

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
EXECUTIVE COMMITTEE MINUTES**

DRAFT MEETING MINUTES

DATE: September 9, 2021

LOCATION: Virtual Meeting

Officers Present

Joe Trigg (President)
Mike Jefferson (Vice President)
Valerie Tweedie (Treasurer)
Matt Rickman (Secretary)
Joe Coyle
Carey Harveycutter
Stephen Simon (Executive Director)

Staff Present

Sandy McGrath
Chris Christensen

Guests Present

Chris Vernovia - OEMS

TO ORDER

President Joe Trigg called this regular meeting of the Executive Committee to order at 1:33 PM.

The first item of business was review of the agenda, particularly the items requiring action by and consideration of the Executive Committee.

REPORTS AND ACTION ITEMS

Executive Committee

Status of Executive Director Position

Establishment of a Capital Fund Account

Office Staffing

Presentation of Financial Reporting to the Board

Regional Medical Director Contract Reaffirmation: Dr. Lane's RMD contract renews for one year terms effective July 1 of each year.

The Executive Committee moved to extend Dr. Lane's contract through June 30, 2022. **MOTION CARRIED.**

NEW BUSINESS

Upcoming Officer Elections: A list of officer and elected director terms will be posted to the board's web page. President Trigg appointed a nominating committee as follows:

Being no further business, the meeting was adjourned at 1:56 PM.

/s Stephen Simon, Executive Director